

**Joint Overview and Scrutiny Committee to review
'Healthcare for London'.**

Draft Project Plan

<p>Issue for Decision – The Joint Overview and Scrutiny Committee is asked to consider and agree its project plan.</p>

1. Developing a Draft Outline Project Plan.

- 1.1 In order for the Joint Overview and Scrutiny Committee (JOSC) to effectively discharge its functions in considering and responding to the stage one consultation on '*Healthcare for London*', it will be necessary for the JOSC to agree a project plan.
- 1.2 In developing a project plan, Members of the JOSC will need to be mindful of the time constraints placed on its scrutiny by the 14 week public consultation period and the many other commitments of the Members participating on the JOSC. This will need to be balanced with a desire to undertake effective and inclusive scrutiny.
- 1.3 As the JOSC is yet to appoint a chair or its two vice-chairs, an initial draft outline for the project plan has been developed by the officer team supporting the JOSC for Members' consideration. This is attached at appendix A.
- 1.4 The framework is based on two main sources of information:
- 1.5 The first is the report prepared by Dr Fiona Campbell for London Boroughs' health overview and scrutiny committees. Dr Fiona Campbell was commissioned by London Councils to prepare a report to look at consultation and scrutiny process issues in relation to the *Healthcare for London* report; to provide a summary and analysis of the report's main proposals, particularly as they might bear on the work of local authorities; and to indicate which proposals might raise questions for further investigation as part of a scrutiny review. Page 9 of the report lists possible evidence and witnesses for a scrutiny review. The list is attached at Appendix B and has been considered and incorporated into the attached draft outline project plan.
- 1.6 At its informal meeting on 30 October, the JOSC made a number of suggestions for consideration as part of its future work programme. These are attached at Appendix C and are also incorporated into the attached draft outline project plan.
- 1.7 Consideration has also been given to the *Healthcare for London Consultation Document*, with the intention that the outline project plan

suggested will facilitate the JOSC's consideration and response to the questions asked in the consultation, in line with the draft terms of reference for the JOSC.

- 1.8 The attached draft outline project plan outlines a timescale for undertaking the review and drafting a response to the consultation, based on current indications on timings from NHS London. The suggested timescale would mean that the JOSC would report its findings as the public consultation ends on 7 March 2008.
- 1.9 When considering the draft project plan, Members are specifically requested to bear in mind that whilst public consultation will end on 7 March 2008 and meetings of the JOSC will need to complete, at least its evidence gathering, before the purdah for the London Mayoral elections, there may be some flexibility in terms of reporting the conclusions of the scrutiny review.
- 1.10 NHS London are taking legal advice as to the viability of using the purdah period to allow extensions on reporting arrangements. This would mean that the final report of the JOSC could be drafted and agreed during that period.
- 1.11 An alternative possible timescale, based on that scenario, is also included *for information* at this stage. It is hoped that NHS London may be able to offer clarification on this issue on 30 November, to enable the JOSC to decide on the best way forward.

2. Themes for Review

- 2.1 It is suggested that the first two meetings should provide the context for the consultation that is taking place. These sessions will explain the background to and rationale behind the *Healthcare for London* review; how the models of care and delivery proposed in the report were developed; and broadly how it is intended the proposals would be financed. The sessions will also explain how the consultation documents were developed, next steps, and plans for consultation and engagement with stakeholders.
- 2.2 Given the timescale for collecting evidence and interviewing witnesses, which in both options will need to complete by 7 March 2008, the JOSC officer support team have suggested that subsequent evidence gathering could be centred around four key areas, which could form the basis of future meetings and would enable the JOSC to consider the models of care and delivery set out in the *Healthcare for London* report from a range of perspectives.
- 2.3 These key areas are:
 1. Impact on Local Authorities and Social Services
 2. Primary Care

- 3. Secondary and Specialist Care
- 4. Health Inequalities

- 2.4 When collecting evidence, it would then be possible for the JOSC to apply the themes and potential witnesses set out in appendices B and C to the four key areas set out above.
- 2.5 Because the JOSC is working within a defined timescale for collecting evidence, it will only be possible for the JOSC to interview a limited number of witnesses. The JOSC will therefore need to give consideration as to the key witnesses it wishes to interview.
- 2.6 The draft outline project plan suggests two sets of witnesses for each of the four key themes set out in paragraph 2.3 above. This would therefore involve eight witness sessions, each of about an hour duration, spread over two meetings.
- 2.7 The JOSC may also wish to consider other ways to engage with groups and individuals with whom it will not be possible to take oral evidence. Members should also be mindful that key stakeholders are also being consulted on *Healthcare for London* separately, as set out in the Stakeholder Communications and Engagement Framework and Action plan, previously circulated to all Members of the JOSC on 2 November 2007.

3. Conclusion and Next Steps

- 3.1 The paragraphs above set out the initial development of an outline draft project plan, based on available documents and previous informal discussions of the JOSC. In the absence of an elected Chair or Vice-Chairs, the outline plan has been developed by the JOSC officer support team.
- 3.2 The JOSC is asked to consider and develop the project plan and to identify possible witnesses and other methods of seeking evidence.
- 3.3 It may be appropriate to consider the timescale the project plan should follow after the presentation from NHS London during the afternoon session.

Appendix A – Draft Outline Project Plan

Activity	Intended Outcome	Timescale 1	Possible Timescale 2 (under consideration by NHS London)
<p>Meeting 1</p> <p><u>10 - 12.30pm</u></p> <p>To agree Chairman/terms of reference/rules of procedure/project plan.</p> <p><u>1.30 – 3.30pm</u></p> <p>Presentations from:</p> <p>Ruth Carnall, Chief Executive, NHS London Richard Sumray, Joint Committee of London PCTs</p>	<p>To agree ‘house-keeping’ issues and way forward for JOSOC.</p> <p>To receive further clarification on the context of the Healthcare for London Review, broadly how it is intended the proposals would be financed, how the consultation documents were developed, next steps, and plans for consultation and engagement with stakeholders.</p>	<p>30 Nov 2007</p>	<p>30 Nov 2007</p>
<p>Meeting 2</p> <p><u>10-12.30pm</u></p> <p>Presentation from representative[s] of Darzi Review Team</p> <p><u>1.30-4pm</u></p>	<p>To receive information on the background to and rationale behind the <i>Healthcare for London</i> review and how and why the models of care and delivery proposed in the report were developed</p>	<p>7 Dec 2007</p>	<p>7 Dec 2007</p>

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<p>Dr. Fiona Campbell to present the findings of report to London Councils for London Boroughs Health Overview and Scrutiny Committees and to critique morning presentations.</p>	<p>To offer an independent view of the Healthcare for London report and to advise on way forward for the JOSC.</p>		
<p>Meeting 3</p> <p><u>10-12.30pm</u></p> <p>Interviewing of 2 panels of witnesses in connection with 1 of the 4 key themes*</p> <p><u>1.30-4pm</u></p> <p>Interviewing of 2 panels of witnesses in connection with 1 of the 4 key themes*</p>	<p>Evidence gathering and testing of proposals set out in <i>Healthcare for London</i> report.</p> <p>Evidence gathering and testing of proposals set out in <i>Healthcare for London</i> report.</p>	<p>4 January 2008</p>	<p>Late Jan 2008</p>
<p>Meeting 4</p> <p><u>10-12.30pm</u></p> <p>Interviewing of 2 panels of witnesses in connection with 1 of the 4 key themes*</p> <p><u>1.30-4pm</u></p> <p>Interviewing of 2 panels of witnesses in connection with 1 of the 4 key themes*</p>	<p>Evidence gathering and testing of proposals set out in <i>Healthcare for London</i> report.</p> <p>Evidence gathering and testing of proposals set out in <i>Healthcare for London</i> report</p>	<p>18 Jan 2008</p>	<p>Feb 2008</p>

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<p>Meeting 5 - Final meeting</p> <p><u>10-12.30pm</u></p> <p>Consideration of Equalities Impact Assessment and any early feedback on consultation outcomes (if available)</p> <p><u>1.30 – 4pm</u></p> <p>Agreement of conclusions and recommendations (paper to be circulated in advance based on previous evidence gathering).</p>	<p>Evidence gathering and testing of proposals set out in <i>Healthcare for London</i> report.</p>	<p>1 Feb 2008</p>	<p>Early Mar 2008</p>
<p>Drafting of report</p>		<p>2 – 19 February 2008</p>	<p>April 2008</p>
<p>Draft final report to JOSC Members</p>		<p>20 February 2008</p>	<p>April 2008</p>
<p>JOSC approves final report</p>		<p>28 February 2008</p>	<p>April 2008</p>
<p>Any final amendments made plus final endorsement by Chair</p>		<p>5 March 2008</p>	<p>April 2008</p>
<p>Deadline for Response</p>		<p>7 March 2008</p>	<p>Early May 2008 (TBC)</p>

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* The suggested key areas are: 1. Impact on Local Authorities and Social Services; 2. Primary Care; 3. Secondary and Specialist Care; and 4. Health Inequalities.

Appendix B – Evidence and Witnesses for Scrutiny Suggested in Dr Fiona Campbell’s Report to London Councils for London Boroughs’ Health Overview and Scrutiny Committees.

- Members of the review team
- Members of the Joint Committee of PCTs which will be carrying out the consultation
- Chairs and/or members of the clinical working groups and the working group on mental health
- Directors of adult social services in London and/or cabinet portfolio holders in Boroughs
- Public health professional[s] and expert[s] on health inequalities to understand the potential impact on health improvement and reducing health inequalities
- Health economist[s] to consider the financial implications of the models proposed
- Representatives of voluntary sector organisations to understand the potential impact of the models on their sector and on groups of people on whose behalf they campaign
- Patients’ organisations to understand the potential impact on patients in general and on particular categories of patients.

NB. Please note that the evidence and witnesses set out above apply to both parts one and two of the consultation on Healthcare for London.

This draft outline project plan applies only to part one consultation.

Part two will look at the application of the proposals across London and some of the witnesses and evidence suggested above may most appropriately be sought at that stage.

Appendix C – Issues raised by the Joint Overview and Scrutiny Committee at its informal meeting on 30 November 2007.

Themes

- Finance
- Transport
- Public Health
- Accessibility
- Mental Health
- Drugs and Alcohol
- Equalities
- Partners
- Sustainability/Environment

Witnesses

- Dr Fiona Campbell
- Lord Darzi
- NHS London and members of the review team
- Social Services Cabinet members and Directors
- Community and voluntary groups; PPIFs and patients' organisations
- Clinicians not involved in the *Healthcare for London* review
- London Ambulance Service